



## **FORTHCOMING EXECUTIVE DECISIONS**

**15 July 2013 - 31 January 2013**

**This edition of the list of Forthcoming Executive Decisions supersedes ALL previous Editions**

Published by Democratic Services

This list of Forthcoming Executive Decisions publicises all known decisions which Kent County Council intends to take over the next six months. It gives information on the projects that will be coming forward and who will be involved with them. Key decisions are marked clearly as such within the list.

Please use the contact details given to let us know your views.

## **LIST OF FORTHCOMING EXECUTIVE DECISIONS**

Each week the list of Forthcoming Executive Decisions is updated where there are additions, deletions or amendments to be made. Although Kent County Council aims to include all known decisions, statute requires that all Key decisions must be publicised in this way.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000 which are not provided for within the approved budget or Medium Term Financial Plan
- (b) Adoption of major new policies not already included in the Policy Framework (Constitution Appendix 3) or changes to established policies
- (c) Approval of management and business plans
- (d) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (e) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the list helps the Council to programme its work and ensures compliance with the ‘Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) regulations 2012.

The list outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).

Reports related to decisions will be published on the Council’s web site at [www.kent.gov.uk](http://www.kent.gov.uk) at least five days before the decision it is due to be taken. Once the decision has been

taken, a copy of the Record of Decision will also be published on the Council's website. Paper copies will be made available by contacting Louise Whitaker (telephone 01622 694433 or email [louise.whitaker@kent.gov.uk](mailto:louise.whitaker@kent.gov.uk)).

<b>The Kent County Council Cabinet Members are:</b>	
Mr Paul Carter	Leader and Cabinet Member for Business Strategy, Audit & Transformation
Mr John Simmonds	Deputy Leader and Cabinet Member for Finance & Procurement
Mr David Brazier	Cabinet Member for Transport & Environment
Mr Gary Cooke	Cabinet Member for Corporate & Democratic Services
Mr M Dance	Cabinet Member for Economic Development
Mr Graham Gibbens	Cabinet Member for Adult Social Care & Public Health
Mr Roger Gough	Cabinet Member for Education & Health Reform
Mr Mike Hill	Cabinet Member for Community Services
Mr Bryan Sweetland	Cabinet Member for Commercial & Traded Services
Mrs Jenny Whittle	Cabinet Member for Specialist Children's Services

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.

## FORTHCOMING EXECUTIVE DECISIONS LIST SUMMARY

**Summary of all forthcoming executive decisions in date order**

Date	Subject Matter	Decision Maker	Key Decision	Page No.
Not before June 2013	Kent County Council's Annual Report (Local Account) on Adult Social Care for April 2011 to March 2012 - 12/01981	Cabinet Member for Adult Social Care & Public Health	Non-Key	4
Not before June 2013	Kings Hill Area 62, Village 2 - 12/01956	Cabinet Member for Corporate & Democratic Services	Key	5
Not before June 2013	Procurement of property vehicle for surplus land owned by Kent County Council to allow the provision of new operational facilities in each district as part of asset collaboration - 12/01837	Cabinet Member for Corporate & Democratic Services	Key	7
Not before June 2013	12/020231 - Eden Centre Lease	Cabinet Member for Corporate & Democratic Services	Non-Key	8
Not before June 2013	12/02033 - Sandwich Highways Depot	Cabinet Member for Corporate & Democratic Services	Key	9
Not before June 2013	Asset Management Strategy - 13/00050	Cabinet Member for Corporate & Democratic Services	Key	10
Not before June 2013	Relocation of Laleham Gap - Part 2 - Land Exchange - 13/00013/B	Cabinet Member for Corporate & Democratic Services	Key	11
Not before June 2013	Library Services in Sandgate.	Cabinet Member for Community Services	Non-Key	12
Not before June 2013	Library Services in Sherwood	Cabinet Member for Community Services	Non-Key	13
Not before June 2013	13/00042 Dissolution of Kent Cultural Trading and Kent on Canvas	Cabinet Member for Community Services	Approved subject to call-in	
Not before June 2013	Herne Bay Gateway - temporary relocation of library services	Cabinet Member for Community Services	Non-Key	15
Not before June 2013	Swanley Gateway - temporary relocation of library services	Cabinet Member for Community Services	Non-Key	17
Not before June 2013	12/02027 - Locate in Kent and Visit Kent - Service Level Agreements	Cabinet Member for Economic Development	Key	18

Not before June 2013	Southfleet Road, Ebbsfleet: Growing Places Fund investment - 13/00035	Cabinet Member for Economic Development	Key	19
Not before June 2013	Sturry Road, Canterbury. Growing Places Fund investment - 13/00036	Cabinet Member for Economic Development	Non-Key	21
Not before July 2013	The Base, Phase 2, Dartford. Growing Places Fund investment - 13/00032	Cabinet Member for Economic Development	Key	24
Not before July 2013	Discovery Park Enterprise Zone, Sandwich. Growing Places Fund investment – 13/00034	Cabinet Member for Economic Development	Key	26
Not before June 2013	Local Health Watch - 12/01943	Cabinet Member for Education & Health Reform	Abandoned P.29	
Not before June 2013	St John's CE Primary School Canterbury (formerly Kingsmead) - Contract award - 12/01974	Cabinet Member for Education & Health Reform	Key	31
Not before March 2013	12/02018 - Expansion of Pembury Primary School, Tunbridge Wells	Cabinet Member for Education & Health Reform	Non-Key	32
Not before June 2013	12/02023 - Expansion of St Matthews High Broom CofE Primary School, Tunbridge Wells	Cabinet Member for Education & Health Reform	Non-Key	33
Not before June 2013	13/00003 - Expansion of Cliftonville Primary School, Margate	Cabinet Member for Education & Health Reform	Non-Key	34
Not before June 2013	13/00009 - Proposed expansion of Rodmersham Primary School	Cabinet Member for Education & Health Reform	Non-Key	36
Not before June 2013	Local Children's Services Arrangements - 13/00051	Cabinet Member for Specialist Children's Services	Non-Key	36
Not before April 2013	A20 Corridor Statutory Quality Bus Partnership Scheme - 12/01924	Cabinet Member for Transport & Environment	Non-Key	38
Not before June 2013	Canterbury City Council Local Plan (Reg 18) Consultation - 12/01994	Cabinet Member for Transport & Environment	Non-Key	40
Not before June 2013	Joint Transportation Boards - Agreement and Governance - 13/00038	Cabinet Member for Transport & Environment	Non-Key	41
Not before June 2013	13/00046 Kent Farmsteads Guidance	Cabinet Member for Transport & Environment	Approved subject to call-in P.43	
July 2013	Special Educational Needs and Disabilities Strategy - 13/00033	Cabinet	Approved subject to call-in p.44	
July 2013	Kent County Council Sufficiency Strategy - 13/00045	Cabinet	Approved subject to call-in P.46	

Not before April 2013	Kent Minerals and Waste Development Framework (MWDF) Core Strategy at Pre-Submission (Draft Plan) Stage - 12/01879	County Council, Cabinet	N/a	47
Not before September 2013	Dover Christchurch Academy, Melbourne Avenue, Dover, Kent CT16 2EG - 12/01902	Cabinet Member for Corporate & Democratic Services	Key	50
Not before September 2013	13/00060 - Mid Kent Key Office Hub	Cabinet Member for Corporate & Democratic Services	Key	52
Not before September 2013	Thanet District Council Local Plan (Reg 18) Consultation	Cabinet Member for Transport & Environment	Non-Key	53
Not before September 2013	Swale Borough Council Local Plan (Reg 19) Pre-submission publication	Cabinet Member for Transport & Environment	Non-Key	54
Not before October 2013	Bold Steps for Aviation	Cabinet Member for Transport & Environment	Non-Key	56
Not before October 2013	Winter Service Policy	Cabinet Member for Transport & Environment	Key	57
Not before October 2013	Member Highway Fund Scheme – Review	Cabinet Member for Transport & Environment	Non-Key	58
Not before October 2013	20mph Speed Limit Policy – Review	Cabinet Member for Transport & Environment	Non-Key	60
Not before November 2013	Maidstone Borough Council Core Strategy Submission (Regulation 27) consultation	Cabinet Member for Transport & Environment	Non-Key	61
Various	Local Transport Strategies	Cabinet Member for Transport & Environment	Non-Key	63

**JUNE 2013 BY CABINET MEMBER**

<p><b>Responsible Cabinet Member</b> Cabinet Member for Adult Social Care &amp; Public Health</p> <p><b>Key No</b></p>
<p><b>Kent County Council's Annual Report (Local Account) on Adult Social Care for April 2011 to March 2012 - 12/01981</b></p> <p><b>Decision:</b> To approve the Annual Report for Adult Social Care for April 2011 – March 2012</p>
<p><b>Who is taking the Decision</b> Cabinet Member for Adult Social Care &amp; Public Health</p> <p><b>Date:</b> Not before June 2013</p>
<p><b>Consultation</b> Consultation not specified</p>
<p><b>Lead Director</b> Andrew Ireland Corporate Director of Families and Social Care</p> <p><b>Support documents</b> None specified</p>

**Responsible Cabinet Member**

Cabinet Member for Corporate & Democratic Services

**Key** Yes

**Kings Hill Area 62, Village 2 - 12/01956****Decision:**

Kings Hill is one of KCC's flagship mixed developments. It provides high quality and in some cases exemplar form of development, which importantly contributes towards bettering design standards.

KCC and its Kings Hill development partners, Liberty have committed to a long term calibrated and progressive development land disposal programme.

The Kings Hill development is a proven and essential regular income through annual distributions, generated by the effective disposal of residential development land.

It is proposed that KCC should agree the future disposal of the subject land parcel for best consideration, through a competitive bid basis. This will be facilitated by KCC's development partners, Liberty Property Trust UK.

Links to Bold Steps for Kent and corporate objectives

The decision directly links to the Council's Medium Term Plan (Bold Steps for Kent) in that it aligns with:

Priority 8 - Responding to key regeneration challenges working with our partners by unlocking a key site within a growth point and which contributes to providing new homes and commercial opportunities at Kings Hill.

Priority 9 - Support new housing growth that is affordable, sustainable and with the appropriate infrastructure; and

Priority 10 – Deliver growth without gridlock.

The proposed decision relates to the long term agreed Master Plan and Strategy for Kings Hill and as part of the Council's Policy Framework.

Impact/costs and risks of proposed decision

The proposed land sale will form an important part of the remaining unfinished areas of allocated housing development within Village 2. The land disposal will take place based on the Partnership's preferred design and conditional upon detailed planning permission and will ensure a comprehensive and effective design solution with adjacent development of area 64, to help complete and improve the overall Kings Hill Village 2 development. The sale process will be devised to minimise many of the risks of abortive transactions (because of improved demand) and increases certainty for the Partnership/KCC and thereby optimises land values and income.

All risks will be fully considered through a diligent evaluation process when consideration is made of the preferred developer/bidder and brought for a



decision.

The only direct costs for KCC are those charged by Legal Services in executing the transactions.

**Who is taking the Decision**

Cabinet Member for Corporate & Democratic Services

**Date:**

Not before June 2013

**Reason if Key Decision**

The proposal will unlock the regeneration of a KCC asset within the Kings Hill development partnership, provide new housing stock, as part of Bold Steps for Housing and provide significant income for KCC. The land transaction is likely to exceed £1 million.

**Consultation**

Notify Members of the Council, particularly Local Members where the sites are located. KCC is required to secure best consideration

**Aims and level(s) of consultation?**

Inform Members of the long agreed and established strategy of the continued development of Kings Hill as a mixed use flagship development.

**To be considered by the Policy and resources Cabinet Committee  
September 2012**

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

**The Kings Hill development and disposal strategy is referred to as a Key Priority in the Annual Plan. However, by necessity there are no specific references to particular sites and the site within this decision.**

Which Members and electoral Divisions are affected by this proposed decision?

**All Members**

**Representations and further information**

Matthew Hyland, Kings Hill Project Coordinator,  
Regeneration and Economy,  
01622 223423 - matt.hyland@kent.gov.uk

**Support documents**

None specified

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Corporate &amp; Democratic Services</p> <p><b>Key</b> Yes</p>
<p><b>Procurement of property vehicle for surplus land owned by Kent County Council to allow the provision of new operational facilities in each district as part of asset collaboration - 12/01837</b></p> <p><b>Decision needed:</b> To delegate to the Individual Cabinet portfolio holder and the Director of Property &amp; Infrastructure Support the procurement of a specialist property vehicle to allow realise of surplus land to fund new operational facilities.</p> <p>How the decision relates to BS4K and Corporate Objectives The decision is needed to progress the disposal of KCC assets with the delivery of new buildings. The proposal directly links to Bold Steps for Kent. The property vehicle will ensure it meets a number of key priorities in the Bold Steps for Kent, delivering framework including (1) Improve how we procure and commission services, (7) Build a strong relationship with key business sectors across Kent, (9) Support new housing growth that is affordable, sustainable and with the appropriate infrastructure and (15) Improve services for the most vulnerable people in Kent.</p> <p><b>Impact/costs and risks of proposed decision</b> The risks will be set out in the paper intended to support Cabinet in taking this decision.</p>
<p><b>Who is taking the Decision</b> Cabinet Member for Corporate &amp; Democratic Services</p> <p><b>Date:</b> Not before June 2013</p> <p><b>Reason if Key Decision</b> This proposal seeks to combine surplus assets where appropriate to market them for private sector developers to drive value from these assets but in turn through the OJEU process new operational facilities can be provided. A key decision is required as the new facilities will be from a number of frontline service directorates.</p>
<p><b>Consultation</b></p> <p>The proposed decision will be considered by the relevant Cabinet Committee in June 2012</p> <p>There has been previous mention of the disposal strategy proposals in Property &amp; Infrastructure Support Business Plan in 2011 but since its publication there has been a need to link disposals to future service provision.</p>

Which Members and electoral Divisions are affected by this proposed decision?  
Roger Gough

**Representation and further information**

Rebecca Spore, Director of Property & Infrastructure Support  
Rebecca.spore@kent.gov.uk

**Support documents**

Property & Infrastructure Support Business Plan 2011

**Responsible Cabinet Member** - Cabinet Member for Corporate & Democratic Services

**Decision No:** 12/020231

**Key No**

**12/020231 - Eden Centre Lease**

**Decision needed:**

To agree the principle of the grant of a long lease to a charitable community interest company or similar vehicle of The Eden Centre, the timelines and processes that need to follow.

**How the decision relates to BS4K and Corporate Objectives**

The proposal directly links to Bold Steps for Kent, such as putting the citizen in control, building new partnerships and providing a new fit for purpose building to deliver Library and FSC services in conjunction with other partners such as the Citizen's Advice Bureau and House (West Kent Action), to support Kent's more vulnerable citizens.

**Impact/costs and risks of proposed decision**

The impact of the decision will be KCC will have less control if the management and operation of the centre become the responsibility of a third party, reliance on the professionalism of the trustees to deliver a successful facility, financial model for the charitable vehicle will have to be agreed by all partners, reputational risk to KCC if the charitable vehicle fails, relies upon getting buy in from all community groups in occupation to form trust, untried and untested model, level of income generation from the centre which could go to the charitable vehicle is currently unknown as new facility, continued KCC ownership of a non core asset, officers may be unable to get agreement from stakeholders, charitable vehicle is not financially sustainable or the trust may break down and charitable vehicle will have to pick up void periods and associated costs (benefit to KCC).

**Who is taking the Decision**

Cabinet Member for Corporate & Democratic Services

**Date:**

Not before June 2013

<p><b>Consultation</b></p> <p>The Eden Church, Citizen’s Advice Bureau, House (West Kent Action), Edenbridge Library and FSC as partners in the centre. It is expected that representatives from all of these occupier groups will be represented by the charitable vehicle trustees, along with Sevenoaks District Council and Edenbridge Town Council.</p>
<p><b>Responsible Officer – Who to contact for more information.</b></p>
<p>Barbara Cooper, Director of Economic Development. Tel no 01622 221856, Barbara.cooper@kent.gov.uk</p>
<p><b>Support documents</b></p> <p>None specified</p>

<p><b>Responsible Cabinet Member</b></p> <p>Cabinet Member for Corporate &amp; Democratic Services</p> <p><b>Reference No: 12/02033</b></p> <p><b>Key</b> Yes</p>
---

<p><b>12/02033 - Sandwich Highways Depot</b></p> <p><b>Decision needed:</b></p> <p>To seek approval to proceed with the disposal of the above site to raise a capital receipt which will be allocated to support the capital programme. To seek approval to identify and progress with the acquisition of a new site for the service. The Director of Property and Infrastructure Support is authorised to finalise terms for both the disposal and acquisition of a new site.</p> <p><b>How the decision relates to BS4K and Corporate Objectives;</b></p> <p>This decision is needed to enable a modern highway service operation to be provided in the East Kent Area that is both reactive and responsive to changing demands. It directly supports 3 of the Bold Steps for Kent.</p> <ul style="list-style-type: none"> <li>• Firstly it helps deliver the “Kent Environment Strategy” by the provision of new environmentally friendly facilities (e.g. grey water) via the construction technique with the eventual adaptation of new work practices within the new depot.</li> <li>• Secondly it builds relations with key business sectors across Kent as the supply chain involved in such a project provides work to businesses of all sizes.</li> <li>• Thirdly by the better siting and provision of facilities for the new depot it ensures that the most robust and effective public protection arrangements are in place for road management including bad weather response.</li> </ul> <p><b>Impact/costs and risks of proposed decision;</b></p> <p>The impact of the decision is that full assessment of the potential disposal of the site can be explored within the market place to ensure that best value principles are adhered to. In tandem a full search and feasibility study will be undertaken to identify a new location for the alternative highways depot which satisfies the above objectives.</p>
--

<p><b>Who is taking the Decision</b></p>
--

Cabinet Member for Corporate & Democratic Services <b>Date:</b> Not before June 2013
<b>Consultation</b> None specified
<b>Lead Director:</b> Rebecca Spore Director of Property and Infrastructure
<b>Support documents</b>

<b>Responsible Cabinet Member</b> - Cabinet Member for Corporate & Democratic Services  <b>Reference No:</b> 13/00050  <b>Key No</b>
<b>Asset Management Strategy - 13/00050</b>  <b>Decision needed:</b> Agreement to the principles of the Asset Management Strategy and to progress the document to prepare it for publication (website only)  The document relates the current management of property assets and all projects within Property and Infrastructure Services to the corporate Strategy through 5 key themes. The document outlines the Vision for Asset Management and how we will achieve the vision which is in line with the Bold Steps for Kent.  Financial Implications: Minimal (internal production costs / time through implementation)  Legal Implications: None  Equality Implications: The document outlines the need for an inclusive portfolio.  Is the matter referred to in your Business Plan or Medium Term Capital Programme? Yes this document is part of the P&IS Business Plan.
<b>Who is taking the Decision</b> Cabinet Member for Corporate & Democratic Services  <b>Date:</b> Not before June 2013
<b>Consultation</b> The strategy was considered by the Policy and Resources Cabinet Committee at it meeting held in March 2012 and will be further considered at the meeting scheduled for 20 <sup>th</sup> June 2013
<b>Responsible Officer – Who to contact for more information.</b>

Lead officer  
Nigel Brown, Asset Development and Commissioning Manager  
01622 696970  
Nigel.brown@kent.gov.uk

Relevant Director:  
Rebecca Spore, Director of Property & Infrastructure Support  
01622 221151  
Rebecca.Spore@kent.gov.uk

**Support documents**

**Responsible Cabinet Member** - Cabinet Member for Corporate & Democratic Services

**Reference No:** 13/00013/B

**Key** Yes

**Relocation of Laleham Gap - Part 2 - Land Exchange - 13/00013/B**

**Decision needed:**

To seek approval for a land exchange for a site at New Haine Road, Ramsgate owned by East Kent Opportunities where a new SEN school is to be built to replace Laleham Gap School, Margate and Laleham Gap House School, Broadstairs as per decision 13/00013/A.

Final terms for the transaction will be advised. The Decision will seek for legal agreements to be actioned to complete the land exchange. Funding has been secured from the Governments priority school build programme to fund the necessary capital works.

This decision relates to the Bold Steps for Kent in providing value to secure an alternative site to assist the capital programme. The Laleham Gap School site will ultimately be redeveloped and therefore provide an opportunity to build a strong relationship with key business sectors across Kent through the construction on the site. The future use of the development will have a positive impact on the local economy.

**Impact/costs and risks of proposed decision**

The impact of the decision will be that the proposed replacement school will be completed as quickly as possible to ensure that the capital programme is delivered. Without the decision, the replacement school will be delayed which will affect the delivery of the capital programme and prolong the current school provision which is insufficient and outdated. Refurbishment of the existing school buildings is not a feasible option and does not overcome operational difficulties.

**Who is taking the Decision**

Cabinet Member for Corporate & Democratic Services

**Date:**

Not before June 2013

**Consultation**

The relevant Cabinet Committee and local members affected will be consulted before the decision is taken.

**Responsible Officer – Who to contact for more information.**

Rebecca Spore  
Director of Property & Infrastructure Support  
01622 221151  
rebecca.spore@kent.gov.uk

**Support documents**

**Responsible Cabinet Member - Cabinet Member for Community Services**

**Reference No:** 13/00017

**Key No**

**13/00017 - Library Services in Sandgate.**

**The Decision needed:**

To seek approval to delegate responsibility to Sandgate Parish Council for the day to day running of Library services from Sandgate Library, working with volunteers. KCC will retain the statutory responsibility for providing Library services.

**BS4K and Corporate Objectives**

To put the citizen in control: the new model will create opportunities for local engagement and involvement in running library services through volunteering opportunities

**Service objectives:**

- create welcoming and attractive libraries which will be centres for local communities open at convenient times.
- promote the enjoyment of reading for people of all ages, opportunities for learning
- provide access to world-wide links to information and services,

**Impact/costs and risks of proposed decision**

- Savings will be delivered.
- Services to customers will remain the same
- The Parish Council do not recruit sufficient volunteers and the library does not open for the required number of hours.
- Training for Parish Council and volunteers is insufficient and the standard of service deteriorates

**Who is taking the Decision**

Cabinet Member for Community Services

**Date:**

Not before June 2013

**Consultation**

Consultation is underway.

**Key consultee groups**

Library customers, local people, organisations and groups

**Start and finish dates of consultation.**

30 January 2013 – 6 March 2013

Equalities Impact Assessment included in the consultation documentation can be viewed at the Council's website: [www.kent.gov.uk/libraries](http://www.kent.gov.uk/libraries)

Date of publication of consultation outcomes and updated Equalities Impact Assessment

7 March 2013

All members of the council will be informed of the intention to make this decision

The Communities Cabinet Committee considered the issue on 19 September 2012 and the proposed decision will be further discussed on 14 March 2013

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

The views of Mr Prater (Local Member) will be sought before the Cabinet Committee considers the proposed decision.

**Responsible Officer – Who to contact for more information.**

Cath Anley  
Libraries Registration and Archives  
01622 696946  
cath.anley@kent.gov.uk  
Support documents

**Support documents**

**Responsible Cabinet Member - Cabinet Member for Community Services**

**Reference No:** 13/00018

**Key No**

**13/00018 - Library Services in Sherwood**

**Decision needed:**

To seek approval to delegate responsibility to Tunbridge Wells Borough Council for the day to day running of Library services from Sherwood Library, working with volunteers. KCC to retain the statutory responsibility for providing Library services.

How the decision relates to BS4K and Corporate Objectives

To put the citizen in control: the new model will create opportunities for local engagement and involvement in running library services through volunteering opportunities

Service objectives:

- create welcoming and attractive libraries which will be centres for local



communities open at convenient times.

- promote the enjoyment of reading for people of all ages, opportunities for learning
- provide access to world-wide links to information and services,

Impact/costs and risks of proposed decision

- Savings will be delivered.
- Services to customers will remain the same
  
- The Borough Council do not recruit sufficient volunteers and the library does not open for the required number of hours.
- Training for the Borough Council and volunteers is insufficient and the standard of service deteriorates

### **Who is taking the Decision**

Cabinet Member for Community Services

#### **Date:**

Not before June 2013

### **Consultation**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Consultation is underway

Key consultee groups

Library customers, local people, organisations and groups

Start and finish dates of consultation.

30 January 2013 – 6 March 2013

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Website: [www.kent.gov.uk/libraries](http://www.kent.gov.uk/libraries)

Date of publication of consultation outcomes and updated Equalities Impact Assessment

7 March 2013

Informing Only (Who and when)

All members of the council will be informed of the intention to make this decision

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

The Communities Cabinet Committee considered the issue on 19 September 2012 and the proposed decision will be further discussed on 14 March 2013

Is the matter referred to in your Business Plan or Medium Term Capital Programme?  
Yes

Mr Tansley's (Local Member) views will be sought before the Cabinet Committee considers the proposed decision.

<b>Responsible Officer – Who to contact for more information.</b>
Cath Anley Libraries Registration and Archives 01622 696946 cath.anley@kent.gov.uk
<b>Support documents</b>

<b>Responsible Cabinet Member - Cabinet Member for Community Services</b>
<b>Reference No: 13/00042</b>
<b>Key Yes</b>
<b>13/00042 Dissolution of Kent Cultural Trading and Kent on Canvas</b>
<b>Decision needed:</b> With ongoing financial pressures to consider, along with little appetite for further investment, the directors, with input from all key stakeholders recommend the dissolution of Kent Cultural Trading Ltd and its subsidiaries.
<b>Who is taking the Decision</b> Cabinet Member for Community Services
<b>Date:</b> Not before June 2013
<b>Responsible Officer – Who to contact for more information.</b>
<b>Corporate Director:</b> <b>Amanda Honey</b> <b>Customer and Communities</b>
<b>Support documents</b>

<b>Responsible Cabinet Member - Cabinet Member for Community Services</b>
<b>Reference No: 13/00041</b>
<b>Key No</b>
<b>Herne Bay Gateway - temporary relocation of library services</b>
<b>Subject:</b> Temporary relocation of library services from Herne Bay Library

**Proposed decision:**

To seek authority to relocate library services from Herne Bay Library to temporary premises during the refurbishment of the building to become a Gateway.

**How the decision relates to BS4K and Corporate Objectives**

- Putting the citizen in control
- Customer Services Business Plans 2012/13 and 2013/14
- Customer Services Strategy
- Vision for Kent
- New Ways of Working

**Financial Implications:**

- During the closure period costs for the provision of temporary facilities will be kept to a minimum and any revenue costs should be offset by a reduction in user costs for the individual facilities.
- Relocating library services for Herne Bay will provide the contractor with an unfettered site which will reduce the time of the build and therefore lower capital costs.
- The temporary facilities will be stocked from existing library resources and there are no implications for the current staffing establishment

**Legal Implications:**

Kent County Council provides library and archive services under the Public Libraries and Museums Act 1964 which requires the provision of a 'comprehensive and efficient' library service.

**Equality Implications:**

An EQIA has been carried out and is available.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes.

**Who is taking the Decision**

Cabinet Member for Community Services

**Date:**

Not before June 2013

**Reason if Key Decision**

N/a. Key decision criteria not met.

**Consultation**

The proposed decision will be considered by Communities Cabinet Committee at the meeting to be held on 11 June 2013.

Further consultation is planned.

Which Members and electoral Divisions are affected by this proposed decision?

- Nicholas Bond : Herne Bay
- Brian MacDowell : Herne Bay
- Canterbury City Council

**Responsible Officer – Who to contact for more information.**

Lead officer:  
Jonathan White  
Projects & Operations Manager  
Tel: 01622 691485  
Email: Jonathan.white@kent.gov.uk

Lead Director:  
Amanda Honey  
Corporate Director Customer & Communities  
Tel: 01622 694100  
Email: Amanda.honey@kent.gov.uk

**Support documents**

**Responsible Cabinet Member - Cabinet Member for Community Services**

**Reference No:** 13/00040

**Key No**

**Swanley Gateway - temporary relocation of library services**

**The Decision needed:**

**Subject:**

Temporary relocation of library services from Swanley Library

**Proposed decision:**

To seek authority to relocate library services from Swanley Library to temporary premises during the refurbishment of the building to become a Gateway.

**How the decision relates to BS4K and Corporate Objectives**

- Putting the citizen in control
- Customer Services Business Plans 2012/13 and 2013/14
- Customer Services Strategy
- Vision for Kent
- New Ways of Working

**Financial Implications:**

- During the closure period costs for the provision of temporary facilities will be kept to a minimum and any revenue costs should be offset by a reduction in user costs for the individual facilities.
- Relocating library services for Swanley will provide the contractor with an unfettered site which will reduce the time of the build and therefore lower capital costs.
- The temporary facilities will be stocked from existing library resources and there are no implications for the current staffing establishment

**Legal Implications:**

Kent County Council provides library and archive services under the Public Libraries and Museums Act 1964 which requires the provision of a 'comprehensive and

efficient' library service.

**Equality Implications:**

An EQIA has been carried out and is available.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes.

**Who is taking the Decision**

Cabinet Member for Community Services

**Date:**

Not before June 2013

**Reason if Key Decision**

N/a. Key decision criteria have not been met.

**Consultation**

The proposed decision will be considered by Communities Cabinet Committee at the meeting to be held on 11 June 2013.

Further consultation is planned.

**Which Members and electoral Divisions are affected by this proposed decision?**

- Roger Brookbank : Swanley
- Roger Gough : Darent Valley
- Sevenoaks District Council

**Responsible Officer – Who to contact for more information.**

Lead officer:

Jonathan White

Projects & Operations Manager

Tel: 01622 691485

Email: Jonathan.white@kent.gov.uk

Lead Director:

Amanda Honey

Corporate Director Customer & Communities

Tel: 01622 694100

Email: Amanda.honey@kent.gov.uk

**Support documents**

**Responsible Cabinet Member** - Cabinet Member for Economic Development

**Reference No:** 12/02027  
28 days expiry: 3 January 2013

**Key** Yes

**12/02027 - Locate in Kent and Visit Kent - Service Level Agreements**

**The Decision needed:**

To agree Grant in Aid awards to Locate in Kent and Visit Kent Limited for a period of 3 years from 1<sup>st</sup> April 2013 to 31<sup>st</sup> March 2016.

**Who is taking the Decision**

Cabinet Member for Economic Development

**Date:**

Not before June 2013

**Reason if Key Decision**

The decisions involves a commitment to expenditure for a period of 3 years likely to be in excess of £2m across both organisations therefore the decision exceeds the financial threshold of £1m for non-key decisions

**Consultation**

The proposed decision has been discussed by the Economic Development Cabinet Committee in November 2012. The report outlined the current SLA arrangements and sought the view of the Committee on future services and performance targets

A further report is scheduled for 6<sup>th</sup> March Economic Development Cabinet.

**Responsible Officer – Who to contact for more information.**

Theresa Warford  
Economic Development Officer  
Economic Development  
Tel: 01622 221927  
e-mail: [theresa.warford@kent.gov.uk](mailto:theresa.warford@kent.gov.uk)

**Support documents**

**Responsible Cabinet Member** - Cabinet Member for Economic Development

**Reference No:** 13/00035

**Key** Yes

## **Southfleet Road, Ebbsfleet: Growing Places Fund investment - 13/00035**

### **The Decision needed:**

A decision is required such that, subject to due diligence, Kent County Council shall agree to enter into credit agreements to secure investment from the Growing Places Fund to deliver improvements to Southfleet Road. This will help to unlock development at Eastern Quarry and provide access to the commercial development area at Station Quarter North.

### Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £4 million to bring forward improvements to Southfleet Road.

In order to secure this funding, it is proposed that KCC will enter into:

- a) A credit agreement with Essex County Council to draw down the GPF funding; and
- b) A subsidiary credit agreement with Land Securities Eastern Quarry Ltd, who will deliver the scheme.

This shall be subject to final due diligence.

How the decision relates to BS4K and Corporate Objectives

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

- Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing
- Priority 9: Support new housing growth that is affordable, sustainable and with the appropriate infrastructure

Impact/costs and risks of proposed decision

### Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £4 million. It is anticipated that this will unlock 1,500 homes at Eastern Quarry by 2020, and will also support the development of the Station Quarter North strategic employment site.

### Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if the private sector organisation is unable to repay the subordinate loan to KCC. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

State Aid risks will be mitigated through the charging of an appropriate rate of interest, with all repayments (less costs to KCC) repaid to the GPF fund.

### Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

### **Who is taking the Decision**

Cabinet Member for Economic Development

### **Date:**

Not before June 2013

### **Reason if Key Decision**

Specified financial criteria exceeded

### **Consultation**

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

### **Other key consultee groups**

South East Local Enterprise Board members (including business representatives and local authority leaders).

In addition, Dartford Borough Council has been consulted as part of the project appraisal process.

### **Start and finish dates of consultation.**

Summer 2012 – March 2013

### **Responsible Officer – Who to contact for more information**

Ross Gill  
Economic Strategy & Policy Manager  
Business Strategy and Support  
Tel: 01622 221312  
e-mail: Ross.Gill@kent.gov.uk

### **Support documents**

**Responsible Cabinet Member** - Cabinet Member for Economic Development

**Reference No:** 13/00036

**Key No**

**Sturry Road, Canterbury. Growing Places Fund investment -**



## **13/00036**

### **The Decision needed:**

A decision is required such that, subject to due diligence, Kent County Council shall agree to enter into credit agreements to secure investment from the Growing Places Fund to deliver commercial development at Sturry Road, Canterbury

### Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £629,000 to bring forward a commercial site at Sturry Road, Canterbury.

In order to secure this funding, it is proposed that KCC will enter into:

- c) A credit agreement with Essex County Council to draw down the GPF funding;  
and
- d) A subsidiary credit agreement with the private sector owners of the development.

This shall be subject to final due diligence.

How the decision relates to BS4K and Corporate Objectives

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

- Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing

Impact/costs and risks of proposed decision

### Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £629,000. It is anticipated that this will unlock 4,000 sq m commercial floorspace and facilitate the creation of 40 jobs (gross) by 2015.

### Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if the private sector organisation is unable to repay the subordinate loan to KCC. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

State Aid risks will be mitigated through the charging of an appropriate rate of interest, with all repayments (less costs to KCC) repaid to the GPF fund.

### Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

**Who is taking the Decision**

Cabinet Member for Economic Development

**Date:**

Not before June 2013

**Reason if Key Decision**

N/a

**Consultation**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

**Other key consultee groups**

South East Local Enterprise Board members (including business representatives and local authority leaders).

In addition, Canterbury City Council has been consulted as part of the project appraisal process.

**Start and finish dates of consultation.**

Summer 2012 – March 2013

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

No – an Equalities Impact Assessment has not yet been prepared. It is anticipated that there will be few equalities impacts arising from this Decision. However, there may be combined impacts arising from the series of proposed Decisions to enter into credit agreements for GPF for a number of projects. It is therefore proposed that a single Equalities Impact Assessment will be undertaken for all related Decisions prior to the proposed Decision for this project being taken.

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

There is no separate consultation outcomes report. However, the discussion at the East LEP Board has been published at [www.southeastlep.com](http://www.southeastlep.com).

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

**Yes. KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012.**

**In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.**

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

**Yes – Referred to in Economic Development Unit Divisional Business Plan 2013/14**

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

**The development is located in on the boundary of Canterbury City North East (Graham Gibbens) and Herne and Sturry (Alan Marsh).**

**There may also be some impacts elsewhere in Canterbury (Canterbury West (John Simmonds), Canterbury City South East (Michael Northey), Canterbury City South West (Martin Vye)).**

**Responsible Officer – Who to contact for more information.**

Ross Gill  
Economic Strategy & Policy Manager  
Business Strategy and Support  
01622 221312  
Ross.Gill@kent.gov.uk

**Support documents**

**Responsible Cabinet Member - Cabinet Member for Economic Development**

**Reference No:** 13/00032

**Key** Yes

**The Base, Phase 2, Dartford. Growing Places Fund investment - 13/00032**

**Decision needed:**

Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £2.95 million to deliver Phase 2 of The Base.

In order to secure this funding, it is proposed that KCC will enter into a credit agreement with Essex County Council to draw down the GPF funding.

In addition, KCC will enter into an agreement with the Homes and Communities Agency, which owns the freehold of the site, to enable the development to proceed.

This shall be subject to final due diligence.

How the decision relates to BS4K and Corporate Objectives

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

- Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing

Impact/costs and risks of proposed decision

#### Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £2.95 million. It is anticipated that this will deliver 108 jobs (gross).

#### Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if rental incomes from the completed scheme or the capital receipt from the scheme on its eventual sale are less than anticipated. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

#### Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

### **Who is taking the Decision**

Cabinet Member for Economic Development

#### **Date:**

Not before July 2013

#### **Reason if Key Decision**

Financial criteria exceeded

### **Consultation**

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

#### **Other key consultee groups**

South East Local Enterprise Board members (including business representatives and local authority leaders).

In addition, Dartford Borough Council has been consulted as part of the project appraisal process.

#### **Start and finish dates of consultation.**

Summer 2012 – March 2013

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

No – an Equalities Impact Assessment has not yet been prepared. It is anticipated

that there will be few equalities impacts arising from this Decision. However, there may be combined impacts arising from the series of proposed Decisions to enter into credit agreements for GPF for a number of projects. It is therefore proposed that a single Equalities Impact Assessment will be undertaken for all related Decisions prior to the proposed Decision for this project being taken.

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

There is no separate consultation outcomes report. However, the discussion at the South East LEP Board has been published at [www.southeastlep.com](http://www.southeastlep.com).

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

Yes. KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012.

In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes – Growing Places Fund investment is referred to in Economic Development Unit Divisional Business Plan 2013/14

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

The development is located in Dartford West (Jan Ozog).

**Responsible Officer – Who to contact for more information.**

Ross Gill  
Economic Strategy and Policy Manager  
Economic and Spatial Development  
01622 221312  
07837 872705  
Ross.gill@kent.gov.uk

**Support documents**

**Responsible Cabinet Member** - Cabinet Member for Economic Development

**Reference No:** 13/00034

**Key** Yes

**Discovery Park Enterprise Zone, Sandwich. Growing Places Fund investment - 13/00034**

## **Decision needed:**

### Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £8 million over five years for a rolling programme of capital investment.

In order to secure this funding, it is proposed that:

- a) KCC will enter into a credit agreement with Essex County Council to draw down the GPF funding; and
- b) KCC will seek to enter into a series of annual subordinate credit agreement with Discovery Park Ltd (the owners of Discovery Park).

In addition, KCC will enter into an agreement with the Homes and Communities Agency, which owns the freehold of the site, to enable the development to proceed.

This shall be subject to final due diligence.

How the decision relates to BS4K and Corporate Objectives

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

- Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing

Impact/costs and risks of proposed decision

### Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £8 million. It is anticipated that this will contribute to the safeguarding of up to 2,000 jobs at Discovery Park by supporting the Enterprise Zone's continued viability and attractiveness to investors.

### Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if Discovery Park Ltd is unable to repay. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

### Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

## **Who is taking the Decision**

Cabinet Member for Economic Development

<p><b>Date:</b> Not before July 2013</p> <p><b>Reason if Key Decision</b> Financial criteria exceeded</p>
<p><b>Consultation</b></p> <p>KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).</p> <p><b>Other key consultee groups</b></p> <p>South East Local Enterprise Board members (including business representatives and local authority leaders).</p> <p>In addition, Dover District Council has been consulted as part of the project appraisal process.</p> <p><b>Start and finish dates of consultation.</b></p> <p>Summer 2012 – March 2013</p> <p><b>Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.</b></p> <p>No – an Equalities Impact Assessment has not yet been prepared. It is anticipated that there will be few equalities impacts arising from this Decision. However, there may be combined impacts arising from the series of proposed Decisions to enter into credit agreements for GPF for a number of projects. It is therefore proposed that a single Equalities Impact Assessment will be undertaken for all related Decisions prior to the proposed Decision for this project being taken.</p> <p><b>Date of publication of consultation outcomes and updated Equalities Impact Assessment</b></p> <p>There is no separate consultation outcomes report. However, the discussion at the South East LEP Board has been published at <a href="http://www.southeastlep.com">www.southeastlep.com</a>.</p> <p><b>Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting</b></p> <p>Yes. KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012 (although these discussions did not include the specific allocation of GPF investment to Discovery Park).</p> <p>In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.</p> <p><b>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</b></p> <p>Yes – Growing Places Fund investment is referred to in Economic Development Unit Divisional Business Plan 2013/14</p> <p><b>Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?</b></p>

The development is located in Sandwich (Leyland Ridings). However, as the development of the Enterprise Zone is of strategic importance, all Members in East Kent may be affected by the Decision.

**Responsible Officer – Who to contact for more information.**

Ross Gill  
Economic Strategy and Policy Manager  
Economic and Spatial Development  
01622 221312  
07837 872705  
Ross.gill@kent.gov.uk

**Support documents**

**ABANDONED**

**Responsible Cabinet Member** - Cabinet Member for Education & Health Reform

**Reference No:** 12/01943

**Key** Yes

**Local Health Watch - 12/01943**

The establishment of a Local Healthwatch is a statutory requirement of the Health and Social Care Act 2012. Having received Cabinet agreement to establish a Local Healthwatch as part of the Public Health Divisional Plan on 16 April 2012, no further authority is required as per the Executive Scheme of Delegation to officers, as at Appendix 2 Part 4 of the Council's constitution, and therefore should not have appeared on the Forthcoming Executive Decisions list.

For information the Establishment of the Local Healthwatch has twice been considered by the Policy and resources cabinet Committee on 11 July and 27 September 2012 and the Shadow Health and Wellbeing Board on 19 September 2012.

-----  
To agree proposals to establish Local Health Watch in Kent as required by the Health and social Care Act 2012

How the decision relates to BS4K and Corporate Objectives



Local Health Watch will provide a crucial component of health and social care services in Kent as the voice of patients and public. It relates directly to KCC priorities of Putting the Citizen in Control, improving health and social care services and being responsive to our population and communities.

Impact/costs and risks of proposed decision

Funding of Local Health Watch is expected to amount to c.£1.3 million. Final financial allocation is still to be confirmed by the DH (probably December 2012) but procurement processes need to be initiated before this in time to establish the service in April 2013. Undue delays in implementation could result in failure to meet statutory responsibilities.

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

Cabinet Member for Education & Health Reform

### **Date:**

Not before June 2013

### **Reason if Key Decision**

The budget for Local Health Watch is well in excess of £ 1 million and the service will operate across the whole county.

### **Reason if this decision has been delayed/withdrawn from a previous plan**

N/A

Notify all Members of the Council

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**N/A – This is a government requirement and the proposal has been subject to a national consultation as part of the NHS and Social Care Act.**

Aims and level(s) of consultation (*KCC consultation levels attached*)

Key consultee groups

Start and finish dates of consultation.

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**Informing Only** (Who and when)

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

To be discussed at the Policy and Resources Cabinet Committee on 11/07/2012 and 27/09/2012.

**(Has also been discussed at Health Overview and Scrutiny Committee and Corporate Policy Overview and Scrutiny Committee).**

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Reference to establishing Local Health Watch is contained in the Public Health Business Plan

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members

**Responsible Officer – Who to contact for more information.**

Julie Van Ruyckevelt  
AD of Patient Experience and Partnerships, NHS Kent and Medway  
Interim Head of Citizen Engagement for Health, KCC  
julie.vanruyckevelt@wkpct.nhs.uk  
julie.vanruyckevelt@nhs.net  
01732 376061

**Support documents**

**Responsible Cabinet Member** - Cabinet Member for Education & Health Reform

**Reference No:** 12/01974

**Key** Yes

**St John's CE Primary School Canterbury (formerly Kingsmead) - Contract award - 12/01974**

**The Decision needed:**

To award the contract for works relating to the amalgamation of Kingsmead School and Diocese Payne Smith CE School on the existing Kingsmead site,

in order that work can begin in January 2013.

**Who is taking the Decision**

Cabinet Member for Education & Health Reform

**Date:**

Not before June 2013

**Reason if Key Decision**

Value of the contract award is likely to be more than £1m

**Reason if this decision has been delayed/withdrawn from a previous plan**

As part of the process to secure planning permission for this site, the District Council, members of the public and other statutory planning stakeholders were consulted.

**Consultation**

As part of the process to secure planning permission for this development the local district council, members of the public and other statutory planning stakeholders were consulted on proposals.

The proposed decision will be discussed by the Education Cabinet Committee on the 21<sup>st</sup> November and comments received will be considered by the Cabinet Member before the final decision is taken.

The matter is referred to in the Budget Book 2012/13 – 2014/15, Section 3, line 32 'Modernisation Budget'

**Responsible Officer – Who to contact for more information.**

It is likely that some or all of the item discussion and documentations supporting the decision will be exempt by virtue of Paragraph 3, Part 1 of Schedule 12a of the Local Government Act 1972. For more information and instructions on how to make representations about the validity of these possible exemptions, please follow the link below:

or contact

Louise Whitaker on [louise.whitaker@kent.gov.uk](mailto:louise.whitaker@kent.gov.uk) Tel: 01622 694433

Report Contact

E-mail: [Rebecca.spore@kent.gov.uk](mailto:Rebecca.spore@kent.gov.uk)

Tel: 01622 221151

**Support documents**

P&IS Business Plan

**Responsible Cabinet Member** - Cabinet Member for Education & Health Reform

**Reference No:** 12/02018

**Key No**

**12/02018 - Expansion of Pembury Primary School, Tunbridge Wells**

**The Decision needed:**

To seek approval of the expansion of the above named school from 420 places to 630 places and to the issuing of a public notice to that effect.

**Who is taking the Decision**

Cabinet Member for Education & Health Reform

**Date:**

Not before March 2013

**Reason if Key Decision**

**Reason if this decision has been delayed/withdrawn from a previous plan**

Consultation targeting the following stakeholders has been undertaken:

MP, Local Members, Local Councils (District, Town and Parish), Schools, Pre-schools, Parents, Staff, Governors, Pupils, Professional Associations, Diocesan Boards of Education, DfE, LCTB

A consultation has been established and will run from 26 November 2012 – 21 January 2013.

**Consultation**

**Responsible Officer – Who to contact for more information.**

Lead officer:

Simon Webb

Area Education Officer

Tel: 01732 525110

e-mail: [simon.webb@kent.gov.uk](mailto:simon.webb@kent.gov.uk)

Lead Director:

Kevin Shovelton

01622 694174

[Kevin.shovelton@kent.gov.uk](mailto:Kevin.shovelton@kent.gov.uk)

**Support documents**

**Responsible Cabinet Member - Cabinet Member for Education & Health**

Reform

**Reference No:** 12/02023

**Key No**

**12/02023 - Expansion of St Matthews High Broom CofE Primary School, Tunbridge Wells**

**The Decision needed:**

To seek approval of the expansion of the above named school by one form entry and to the issuing of a public notice to that effect.

**Who is taking the Decision**

Cabinet Member for Education & Health Reform

**Date:**

Not before June 2013

**Consultation**

Consultation targeting the following stakeholders is being undertaken:

MP, Local Members, Local Councils (District, Town and Parish), Schools, Pre-schools, Parents, Staff, Governors, Pupils, Professional Associations, Diocesan Boards of Education, DfE, LCTB

The consultation will take place between 10 December 2012 and 4 February 2013.

**Responsible Officer – Who to contact for more information.**

Lead officer:

Simon Webb

Area Education Officer

Tel: 01732 525110

e-mail: [simon.webb@kent.gov.uk](mailto:simon.webb@kent.gov.uk)

Lead Director:

Kevin Shovelton

01622 694174

[Kevin.shovelton@kent.gov.uk](mailto:Kevin.shovelton@kent.gov.uk)

**Support documents**

**Responsible Cabinet Member** - Cabinet Member for Education & Health Reform

**Reference No:** 13/00003

<b>Key No</b>
<b>13/00003 - Expansion of Cliftonville Primary School, Margate</b>
<p><b>The Decision needed:</b> To expand the above named school</p> <p>Financial Implications: <b>These will be identified in the report to Education Cabinet Committee on 19 March 2013</b></p> <p>Legal Implications: <b>These will be identified in the report to Education Cabinet Committee on 19 March 2013</b></p> <p>Equality Impact <b>An initial assessment has been carried out and can be found at the following link when the consultation opens</b> <b><a href="http://consultations.kent.gov.uk/consult.ti/system/listConsultations?type=O">http://consultations.kent.gov.uk/consult.ti/system/listConsultations?type=O</a></b></p> <p>Date of initial screening (An initial screening is required on all decisions to assess the need for a full equality impact statement): <b>January 2013</b></p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme? <b>Yes</b></p>
<b>Who is taking the Decision</b>
Cabinet Member for Education & Health Reform
<b>Date:</b>
Not before June 2013
<b>Consultation</b>
<p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p> <p>Consultation to be conducted the purpose of which is to gather information regarding the planned changes outlined in the consultation document.</p> <p>Key consultee groups: <b>MP, Local Members, Local Councils (District, Town and Parish), Schools, Pre-schools, Parents, Staff, Governors, Pupils, Professional Associations, Diocesan Boards of Education, DfE, LCTB.</b></p> <p>Start and finish dates of consultation: <b>TBC.</b></p> <p>A report was considered at Education Cabinet Committee on 12 September 2012 outlining the Kent County Council School Commissioning Plan 2012-17.</p> <p>A report will be considered by the Education Cabinet Committee in March 2013.</p> <p>A report will be considered on the outcome of the public consultation at Education Cabinet Committee in June 2013</p>

<b>Responsible Officer – Who to contact for more information.</b>
<p>Lead officer:  Marisa White  Area Education Officer  01227 284407  Marisa.white@kent.gov.uk</p> <p>Lead Director:  Kevin Shovelton  01622 694174  Kevin.shovelton@kent.gov.uk</p> <p><b>Support documents</b>  Commissioning Plan for Education Provision Kent 2012 – 2017</p>

<b>Responsible Cabinet Member - Cabinet Member for Education &amp; Health Reform</b>
<b>Reference No:</b>
<b>Key No</b>
<b>13/00009 - Proposed expansion of Rodmersham Primary School</b>
<b>The Decision needed:</b> To expand the above named school
<b>Section 2 – Who is taking the final decision and when</b>
<b>Who is taking the Decision</b> Cabinet Member for Education & Health Reform
<b>Date:</b> Not before June 2013
<b>Consultation</b>
<b>Section 4 – Responsible Officer – Who to contact for more information.</b>
<b>Your name, Your Service, Your phone number and email address:</b>

## Support documents

**Responsible Cabinet Member** - Cabinet Member for Specialist Children's Services

**Reference No:** 13/00051

**Key No**

### **Local Children's Services Arrangements - 13/00051**

**The Decision needed:**

To approve the Children and Young People's Joint Commission Board's Local Children Services Arrangement.

**How the decision relates to BS4K and Corporate Objectives**

The Children and Young People's Joint Commissioning Board's local children services arrangements are in line with the Corporate objectives. Namely to:

- Improving outcomes for children and young people
- greater co-operation and co-ordination through integrated and joined-up services
- better use of resources.

**Impact/costs and risks of proposed decision**

The proposed local children services arrangement will provide the basis for more effective joint commissioning with through local Health and Wellbeing Boards. KCC continues to response its duty to co-operate placed on the local authorities by the Children Act 2004 and Working Together guidance (2013).

### **Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Specialist Children's Services

**Date:**

Not before June 2013

**Reason if Key Decision**

**Reason if this decision has been delayed/withdrawn from a previous plan**

### **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.



**Key partner agencies represented on the Kent Children and Young People's Joint Commissioning Board and Local Children's Trust Board .**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

It will be on the agenda for the Cabinet Committee meeting on 12 June 2013.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

No.

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Michael Thomas-Sam, Strategic Business Adviser - FSC, Business Strategy  
01622 696116  
Michael.thomas-sam@kent.gov.uk

**Support documents**

C3 - App 1 - LCTB proposed decision

**Responsible Cabinet Member - Cabinet Member for Transport & Environment**

**Reference No:** 12/01924

**Key No**

**Title:**

**A20 Corridor Statutory Quality Bus Partnership Scheme - 12/01924**

**The Decision needed:**

Cabinet Member approval for the establishment of the Statutory Quality Partnership Scheme (SQPS)

**How the decision relates to BS4K and Corporate Objectives:**

The SQPS contributes to the BS4K objectives of Helping the Kent Economy to Grow and Tackling Disadvantage. It provides the framework for a comprehensive package of improvements to public transport services in the Snodland, West Malling and Kings Hill areas and along the A20 Corridor to

Maidstone. The package has been designed to ensure that the level of bus provision is able to accommodate the ongoing housing and employment growth in the Medway Valley area. It will contribute to improved air quality within three Air Quality Management Areas (AQMAs) and involve the setting of minimum service quality standards, thereby locking in the benefits of investment by all parties and ensuring maximum return on public investment.

**Impact/costs and risks of proposed decision:**

The establishment of the SQPS will impose formal duties on Kent County Council, Tonbridge and Malling Borough Council and Arriva to make available, respectively, the facilities and services specified in the SQPS Agreement. For KCC, this is likely to include traffic signal priority for buses and passenger information and facilities at bus stops.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Transport & Environment

**Date:**

Not before April 2013

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

The Local Transport Act 2008 requires local transport authorities to consult all operators of local bus services that could be affected by the SQPS; organisations representing the users of local bus services; other relevant local authorities that they think could be affected by the SQPS; the Traffic Commissioner with responsibility for the traffic area affected by the SQPS; and the Chief Officer of Police for the police area affected by the SQPS.

Aims and level(s) of consultation (*KCC consultation levels attached*)

**‘Gather Opinions’**

Key consultee groups

**As above.**

Start and finish dates of consultation.

**To be determined – broadly August to October 2012 (12 weeks).**

Equalities Impact Assessment included in the consultation documentation.

Please state where this can be found.

**Not yet available.**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**To be determined – anticipated during December 2012**

**Informing Only** (Who and when)

N/A

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

To be determined – 15<sup>th</sup> November 2012?

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

No

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Cllr Peter Homewood (Malling Rural North East); Cllr Trudy Dean (Malling Central); and Cllr Sarah Hohler (Malling North).

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**  
 Paul Lulham, Development Planning, Transportation Service  
 01233 614062 -Paul.Lulham@kent.gov.uk

**Support documents**

**Responsible Cabinet Member** - Cabinet Member for Transport & Environment

**Reference No:**

**Key** No

**Title:**  
**Canterbury City Council Local Plan (Reg 18) Consultation - 12/01994**

**The Decision needed:**  
 To seek Cabinet Member approval of KCC's response to Canterbury City Council

local plan consultation

**How the decision relates to BS4K and Corporate Objectives**

Establishes KCC support or wish to amend, proposals for economic and residential development, infrastructure and services and protection of the environment.

**Impact/costs and risks of proposed decision**

Seeks to establish local policy for contributions from development for the cost of KCC services and the projects to be implemented.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Transport & Environment

**Date:**

Not before June 2013

**Reason if Key Decision**

**Reason if this decision has been delayed/withdrawn from a previous plan**

Canterbury City Council will consult early in 2013 at date to be confirmed

KCC officers and Local KCC members will be consulted on KCC's response to Canterbury City Council

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

**Support documents**

**Responsible Cabinet Member** - Cabinet Member for Transport & Environment

**Reference No:** 13/00038

**Key** Yes

**Title:**

**Joint Transportation Boards - Agreement and Governance - 13/00038**

**The Decision needed:**

**BS4K - JTB's are an important local mechanism for discussing highway/transport matters. In this context, JTBs meet Kent County Council's Localism Agenda.**

**To seek approval of an updated Joint Transportation Board (JTB) Agreement with District Councils. The existing agreement is out of date and needs to be revised to reflect changes to the County Council's constitution.**

**In particular, a new clause has been added to the Agreement; "subject to the agreement of the Chairman, additional representatives from Parish/Town Councils may attend but may neither vote nor propose a motion nor an amendment". This reflects the current variation in practice within JTBs and the desire to have one flexible Agreement covering all JTBs rather than individual bespoke arrangements.**

**There are no impacts, costs or risks relating to the proposed decision**

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Transport & Environment

**Date:**

Not before June 2013

**Reason if Key Decision**

Not a key decision

**Reason if this decision has been delayed/withdrawn from a previous plan**

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

All JTBs will be consulted on the proposals before the decision will be put to the Cabinet Member for EHW.

The consultation will take place February/March 2013 JTB meetings

An Equalities Impact Assessment will not be conducted  
All County Members will be informed

The matter has been considered and the recommendations endorsed by the Environment, Highways and Waste Cabinet Committee at its meeting of 10 January 2013.

The matter is not referred to in the Business Plan or Medium Term Capital programme

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

David Hall  
Future Highways Manager  
e-mail: david.hall@kent.gov.uk

**Support documents**

**Responsible Cabinet Member** - Cabinet Member for Transport & Environment

**Reference No:** 13/00046

**Key No**

**Title:**

**13/00046 Kent Farmsteads Guidance**

**The Decision needed:**

The Kent Farmsteads Guidance provides landowners, planners and applicants with simple guidance for understanding the key issues to inform sustainable development. This is in line with the NPPF which emphasises the delivery of sustainable development whilst stressing the importance of understanding local character and distinctiveness in determining planning applications, in plan-making and in decision-taking.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Transport & Environment

**Date:**

Not before June 2013

**Reason if Key Decision**

N/a. Proposed decision does not meet key decision criteria

**Reason if this decision has been delayed/withdrawn from a previous plan****Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**Key consultees have been: District Councils, Medway Council, landowner and environmental groups e.g. CLBA, Protect Kent, Natural England, parish councils, land agents and consultants, residents.**

Start and finish dates of consultation.

**A Stage 1 stakeholder workshop took place in January 2010,**

**Public consultation took place between 29<sup>th</sup> March and 24<sup>th</sup> May 2011, and**

**A Stage 3 stakeholder workshop took place in May 2011.**

Equalities Impact Assessment can be viewed by clicking on the link below:

**Kent Downs AONB website** (<http://www.kentdowns.org.uk>)

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Kent Farmstead Guidance & Kent Downs Farmstead Guidance Consultation Report January 2012 (published on Kent Downs AONB website  
<http://www.kentdowns.org.uk>)

The Guidance was discussed at the Environment, Highways & Waste Policy Overview & Scrutiny Committee on 8<sup>th</sup> April 2011.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All

**Section 4 – Responsible Officer – Who to contact for more information.****Your name, Your Service, Your phone number and email address:**

Lis Dyson, Heritage Conservation, Planning and Environment  
01622 221535  
lis.dyson@kent.gov.uk

**Support documents**

--

**CABINET - 15 JULY 2013**

<b>Responsible Cabinet Member - Cabinet</b> <b>Reference No:</b> 13/00033 <b>Key</b> Yes
<b>APPROVED PENDING</b>
<b>Special Educational Needs and Disabilities Strategy - 13/00033</b> <b>The Decision needed:</b> To approve the council's Special Education Needs and Disabilities
<b>Section 2 – Who is taking the final decision and when</b>
<b>Who is taking the Decision</b> Cabinet <b>Date:</b>  <b>Reason if Key Decision</b> N/a <b>Reason if this decision has been delayed/withdrawn from a previous plan</b>
<b>Section 3 – Who is to be consulted? If no please provide reasons?</b>
Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.  A report was considered at Education Cabinet Committee on 18 March detailing the public consultation.  A report will be considered on the outcome of the consultation at Education Cabinet Committee on 21 June 2013.
<b>Section 4 – Responsible Officer – Who to contact for more information.</b>
<b>Your name, Your Service, Your phone number and email address:</b> Julie Ely



Head of SEN Assessment & Placement  
01622 605729  
Julie.ely@kent.gov.uk

Kevin Shovelton  
01622 694174  
Kevin.shovelton@kent.gov.uk

**Support documents**

**Responsible Cabinet Member - Cabinet**

**Reference No:**

**Key** Yes

**APPROVED PENDING**

**Kent County Council Sufficiency Strategy - 13/00045**

**The Decision needed:**

The Sufficiency Duty came into force in April 2011. It requires Local Authorities to secure, as far as reasonably practicable, sufficient accommodation for Children in Care and those children in need who are at risk of care or custody. The guidance states that Local Authorities should be able to evidence that they are taking steps to meet the sufficiency duty as far "as reasonably practicable".

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

July 2013

**Reason if Key Decision**

**Reason if this decision has been delayed/withdrawn from a previous**

plan
<b>Section 3 – Who is to be consulted? If no please provide reasons?</b>
Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.
<b>Section 4 – Responsible Officer – Who to contact for more information.</b>
<b>Your name, Your Service, Your phone number and email address:</b>
<b>Support documents</b> C2 - App 2 - Sufficiency Strategy proposed decision

**CABINET - 16 SEPTEMBER 2013**

<b>Responsible Cabinet Member</b> - County Council, Cabinet
<b>Reference No:</b> 12/01879
<b>Key</b> Yes
<b>Title:</b> <b>Kent Minerals and Waste Development Framework (MWDF) Core Strategy at Pre-Submission (Draft Plan) Stage - 12/01879</b>
<b>The Decision needed:</b> The Decision needed: (The title of the decision or narrative of the decision needs to be self explanatory so it is clear what the decision is being sought)
Approval is sought from the Cabinet Member for the two draft MWDF site plan documents in order to allow the commencement of the consultation on the Mineral Sites Plan and Waste Sites Plan at 'preferred options' stage.
How the decision relates to BS4K and Corporate Objectives
The consultation documents will assist in two of the BS4K priorities, (1) helping the economy to grow and (2) putting the citizen in control.
Impact/costs and risks of proposed decision
The preparation of the Kent MWDF is a statutory requirement. Failing to expedite the plan making will have costs to Kent both directly (by failing to comply with the EU Waste Framework Directive and risk incurring infraction

proceedings), and to the Kent economy by failing to give the minerals and waste industry the required policy support for their developments.

The consultation will generate interest from both stakeholders and Kent communities whose responses (including objections, letters of support and comments), will need to be processed and analysed to inform the next stage of the plan making process.

The costs of the consultation will be met from the MWDF team budget, and resourced by the MWDF team in E&E. The direct costs include printing a limited number of hard copies of the two main consultation documents for distribution throughout the Kent libraries and Gateways and preparing CDs containing the consultation documents for parish councils and other key stakeholder groups. There will also be a series of stakeholder meetings and 'drop in' sessions co-ordinated to co-incide with the consultation.

The main risks arising from the consultation are that some of the host communities for the proposed sites may generate high levels of objections and adverse media publicity.

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

County Council, Cabinet

### **Date:**

Not before April 2013

### **Reason if Key Decision**

When adopted, the Kent MWDF plans will have a significant effect on communities living and working in all districts of Kent. They will identify specific sites and preferred areas for future mineral extraction and waste management uses. They will also establish the policy basis for the determination of all future planning applications for minerals and waste proposals up to the end of 2030.

### **Reason if this decision has been delayed/withdrawn from a previous plan**

A supplementary sites consultation at 'options stage' was held in late 2011, delaying the preparation of the preferred options of the two sites plans.

Notify all Members of the Council?

Yes they will be notified at the start of the consultation.

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Please state if there are any additional legal requirements to consult other

than those stated in the Local Government Act 1999 - Best Value Duty.

**Planning and Compulsory Purchase Act 2004 and associated regulations as well as the Localism Act 2011.**

Aims and level(s) of consultation (*KCC consultation levels attached*)

To work towards finalising the Kent Minerals Plan and Waste Plan documents, complying with our statutory requirements for plan making. This is the second round of consultations on the mineral sites and waste sites at preferred options stage. The final round of consultations (planned for September 2013) will be at 'pre-submission stage' and will follow the examination in public of the Core Strategy.

The consultation level that best reflects this stage in Table 1 is 'joint decision making'.

Key consultee groups

Minerals and waste industry, parish councils, district councils and environmental groups, Kent communities near the proposed sites.

Start and finish dates of consultation.

May 28<sup>th</sup> – 23<sup>rd</sup> July 2012

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

It will be on the MWDF part of the kent.gov.uk website.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**Consultation commentary report publication – target date early September 2012;**

**Updated Equalities Impact Assessment will be available from 28<sup>th</sup> May 2012.**

**Informing Only** (Who and when)

**Not applicable**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

No – it is on the agenda for the first CC on the 11<sup>th</sup> May 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes it is in the Business Plan for E&E

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Yes

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Lillian Harrison, Minerals and Waste Planning Policy Manager,  
Phone: 01622 221602  
Email : lillian.harrison@kent.gov.uk

**Support documents**

Draft Mineral Sites Plan and Draft Waste Sites Plan at 'Preferred Options' stage (to be provided prior to CC on the 11th May).

**SEPTEMBER 2013 BY CABINET MEMBER**

**Responsible Cabinet Member** - Cabinet Member for Corporate & Democratic Services

**Reference No:** 12/01902

**Key** Yes

**Title:**

**Dover Christchurch Academy, Melbourne Avenue, Dover, Kent CT16 2EG - 12/01902**

**The Decision needed:**

Approval to submit the Feasibility Study to DfS

How the decision relates to BS4K and Corporate Objectives

This decision is needed in to progress KCC's Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent's cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes

Impact/costs and risks of proposed decision

The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.

<b>Section 2 – Who is taking the final decision and when</b>
<p><b>Who is taking the Decision</b> Cabinet Member for Corporate &amp; Democratic Services</p> <p><b>Date:</b> Not before September 2013</p> <p><b>Reason if Key Decision</b> Significant service developments, reduction, changes in delivery</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b> N/a</p>
<b>Section 3 – Who is to be consulted? If no please provide reasons?</b>
<p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p> <p>There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.</p> <p>Aims and level(s) of consultation (<i>KCC consultation levels attached</i>) NA</p> <p>Key consultee groups NA</p> <p>Start and finish dates of consultation. NA</p> <p>Equalities Impact Assessment included in the consultation documentation. Please state where this can be found. NA</p> <p>Date of publication of consultation outcomes and updated Equalities Impact Assessment NA</p> <p>Informing Only (Who and when) NA</p> <p>Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting No</p>

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes - The matter is referred to in the Medium Term Plan.

Yes – The matter is referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Mike Whitting, and Roger Gough in their capacities as Cabinet Members, and Bryan Cope in his capacity as ward member.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property and Infrastructure Support  
Rebecca.spore@kent.gov.uk - 01622 221151

**Support documents**

P&IS Business Plan

**Responsible Cabinet Member** - Cabinet Member for Corporate & Democratic Services

**Reference No:** 13/00060

**Key** Yes

**Title:**

**13/00060 - Mid Kent Key Office Hub**

**The Decision needed:**

To seek approval from the Cabinet Member for Corporate and Democratic Services to provide Mid Kent Key Office Hub in order that the Director of Property and Infrastructure Support may agree terms and proceed with the acquisition and capital works.

The acquisition and associated works will deliver the new Mid Kent Key Office Hub under the New Ways of Working programme. The decision links in with other corporate programmes such as ICT's Unified communications project, Customer Services Strategy and KCC's Organisational Development Plan.

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

Cabinet Member for Corporate & Democratic Services

### **Date:**

Not before September 2013

### **Reason if Key Decision**

Likely to exceed financial criteria and significantly change current provision and use of office accommodation.

### **Reason if this decision has been delayed/withdrawn from a previous plan**

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

The overarching project 'New Ways of Working' of which this Hub is a part was previously known as the New Work Spaces programme and was submitted to the Policy and Resources Cabinet Committee in October 2012, and approved under decision 12/01970 by Roger Gough on 01 February 2013.

This particular element of New Ways of Working, the Mid Kent Hub, will be considered by the Policy and Resources Committee on 25 September 2013

In addition a full staff consultation will be undertaken.

All divisions and local Members within the Mid Kent area may be affected by the proposed decision

## **Section 4 – Responsible Officer – Who to contact for more information.**

### **Your name, Your Service, Your phone number and email address:**

Lead officer: Elizabeth Luxton

Estates team

01622 696928 Elizabeth.Luxton@kent.gov.uk

Lead Director: Rebecca Spore,

Director of Property and Infrastructure Support,

01622 221151 Rebecca.Spore@kent.gov.uk

### **Support documents**



<p><b>Responsible Cabinet Member</b> - Cabinet Member for Transport &amp; Environment</p> <p><b>Reference No:</b> 12/01992</p> <p><b>Key No</b></p>
<p><b>Title:</b>  <b>12/01992 - Thanet District Council Local Plan (Reg 18) Consultation</b></p> <p><b>The Decision needed:</b>  <b>How the decision relates to BS4K and Corporate Objectives;</b>  Establishes KCC support or wish to amend, proposals for economic and residential development, infrastructure and services and protection of the environment.</p> <p><b>Impact/costs and risks of proposed decision:</b>  Seeks to establish local policy for contributions from development for the cost of KCC services and the projects to be implemented.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Transport &amp; Environment</p> <p><b>Date:</b>  Not before September 2013</p> <p><b>Reason if Key Decision</b>  This decision is not a Key decision</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  Thanet District Council will consult in the spring 2013 at a date to be confirmed</p> <p>KCC officers and Local KCC members will be consulted on KCC's response to Thanet District Council's consultation</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p> <p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p>
<p><b>Section 4 – Responsible Officer – Who to contact for more information.</b></p>
<p><b>Your name, Your Service, Your phone number and email address:</b>  Adam Reynolds, Planning and Environment Division 01622 221607  adam.reynolds@kent.gov.uk</p>

## Support documents

**Responsible Cabinet Member** - Cabinet Member for Transport & Environment

**Reference No:** 12/01993

**Key No**

**Title:**

**12/01993 - Swale Borough Council Local Plan (Reg 19) pre submission publication**

**The Decision needed:**

**How the decision relates to BS4K and Corporate Objectives:**

Establishes KCC support or wish to amend, proposals for economic and residential development, infrastructure and services and protection of the environment.

**Impact/costs and risks of proposed decision:**

Seeks to establish local policy for contributions from development for the cost of KCC services and the projects to be implemented.

### **Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Transport & Environment

**Date:**

Not before September 2013

**Reason if Key Decision**

This is not a Key decision

**Reason if this decision has been delayed/withdrawn from a previous plan**

Swale Borough Council will consult in the spring 2013 at a date to be confirmed

KCC officers and local KCC members will be consulted on KCC's response to Swale Borough Council

### **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Liz Shier, Planning and Environment Division, 01622 221505  
liz.shier@kent.gov.uk

**Support documents**

**NOT BEFORE OCTOBER 2013**

**Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste**

**Reference No:**

**Key** Yes

**Title:**

**Bold Steps for Aviation - 13/00025**

**The Decision needed:**

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

Not before June 2013

**Reason if Key Decision**

**Reason if this decision has been delayed/withdrawn from a previous plan**

**Section 3 – Who is to be consulted? If no please provide reasons?**

**Consultees**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

## Support documents

**Responsible Cabinet Member** - Cabinet Member for Transport & Environment

**Reference No:** 13/00061

**Key** Yes

**Title:**

### **13/00061 - Winter Service Policy 2013 - 14**

**The Decision needed:**

To consider and agree the Winter Service Policy for 2013-14

The proposals for the winter service policy support the council's priority for achieving greater value for money and more efficient delivery of services by working in partnership with other authorities.

The Strategy will allow the Council to continue to provide salt bags to parishes who request them and salt bins will be provided across the county, identified on a map on the Kent County Council website. In addition advice on how people in the Kent community can self help during winter conditions will also be published on the website, including road safety tips – all intended to help put the citizen in Control in accordance with the aims identified in Bold Steps for Kent

The service aims to ensure a safe operational highway network thus providing access to KCC services for all.

Financial Implications: £3.3m

Legal Implications: None

Equality Implications: Mobility issues and access to services for older and disabled highway users

## **Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Transport & Environment

**Date:**

Not before October 2013

**Reason if Key Decision**

<p>Changes to a major policy with financial implications for KCC</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b></p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p> <p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p> <p>The Winter Service Policy is reviewed and changes agreed to it agreed annually by the relevant Cabinet Member.</p> <p>A review of the operation of the winter service during 2012/13 was presented to the committee in April 2013 and the changes will be discussed at the next meeting of the same Committee on 3 October 2013.</p>
<p><b>Section 4 – Responsible Officer – Who to contact for more information.</b></p> <p><b>Your name, Your Service, Your phone number and email address:</b>  Lead officer: Carol Valentine, 01622 798358, carol.valentine@kent.gov.uk</p> <p>Lead Director: John Burr, Highways and Transportation, 01622 694192  john.burr@kent.gov.uk</p> <p><b>Support documents</b>  Well Maintained Highways – Appendix H Winter Service</p>

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Transport &amp; Environment</p> <p><b>Reference No:</b> 13/00062</p> <p><b>Key No</b></p>
<p><b>Title:</b>  <b>13/00062 - Member Highway Fund Scheme - Review</b></p> <p><b>The Decision needed:</b>  To consider the results of a review of the Member Highway Fund Scheme (MHF) and agree any improvements/changes to it.</p> <p>The MHF scheme allows Members to fund highway schemes that have been directly promoted by local communities which would not normally be funded by KCC. This is a fundamental part of putting the citizen control in accordance Bold Steps for Kent.</p> <p>Bold Steps for Kent also aims to drive economic prosperity, partly by</p>

delivering the priorities set out in our integrated transport strategy *Growth Without Gridlock (GWG)*. One such priority of GWG is road safety and many of the schemes already implemented as part of the MHF scheme have tackled local road safety concerns.

Member satisfaction with the MHF process was reported to have fallen in the last H&T tracker survey, with some Members feeling that the process was too slow and bureaucratic. In addition, staff had spent a disproportionate amount of time designing and promoting schemes which were not then taken forward to construction. This review seeks to directly address these issues by suggesting ways in which bureaucracy can be reduced and scheme delivery speeded up.

Financial Implications: No impact on existing budgets

Legal Implications: None

Equality Implications: None

The review is referred to in the Highways and Transportation Business Plan at priority 3 - Transportation: - Improvements to the way we ensure our highway network operates as safely and efficiently – at action point 12.

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

Cabinet Member for Transport & Environment

### **Date:**

Not before October 2013

### **Reason if Key Decision**

This is not a key decision

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

The outcomes of the review and proposed changes to the scheme will be considered by the Environment Highways and Waste cabinet Committee on 3 October 2013

Internal consultation has been, and will continue to be, undertaken while the final proposals are being developed.

## **Section 4 – Responsible Officer – Who to contact for more information.**

### **Your name, Your Service, Your phone number and email address:**

Lead officer:

Andy Corcoran, Highways & Transportation

Tel: 01233 648302 e-mail: andy.corcoran@kent.gov.uk

Lead Director:  
John Burr, Highways & Transportation  
Tel: 01622 694192 e-mail: john.burr@kent.gov.uk

**Support documents**

**Responsible Cabinet Member** - Cabinet Member for Transport & Environment

**Reference No:** 13/00063

**Key No**

**Title:**  
**13/00063 - 20mph Speed Limit Policy - Review**

**The Decision needed:**  
To seek approval of an updated Policy for 20mph limits and zones on Kent County Council's roads.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**  
Cabinet Member for Transport & Environment

**Date:**  
Not before October 2013

**Reason if Key Decision**  
This is not a key decision

**Reason if this decision has been delayed/withdrawn from a previous plan**

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

The 20mph policy has been discussed by the Environment, Highways and Waste Cabinet Committee at its meeting of 4<sup>th</sup> July 2012 where it was resolved that:  
(a) the existing policy be noted; and  
(b) new 20mph schemes be promoted only as part of a Casualty Reduction Scheme until the current trials had been evaluated, and a new formal policy had been adopted by the County Council.

The new policy referred to in (b) above is currently due to be reported to the

same cabinet Committee at its meeting scheduled for the 3 October 2013

In addition key stakeholders such as Kent Police have been and will continue to be consulted as the new policy is developed.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Lead officer:

Andy Corcoran, Highways & Transportation

Tel: 01233 648302 e-mail: andy.corcoran@kent.gov.uk

Lead Director:

John Burr, Highways & Transportation

Tel: 01622 694192 e-mail: john.burr@kent.gov.uk

**Support documents**

Department for Transport Circular 01/2013 SETTING LOCAL SPEED LIMITS

**NOVEMBER 2013 BY CABINET MEMBER**

**Responsible Cabinet Member** - Cabinet Member for Transport & Environment

**Reference No:** 12/01828

**Key No**

**Title:**

**12/01828 - Maidstone Borough Council Core Strategy Submission (Regulation 27) consultation**

**Decision needed**

Cabinet Member approval of KCC's representations on the Maidstone Borough document

**How the decision relates to BS4K and Corporate Objectives**

Establishes KCC support, or wish to amend, proposals for economic and residential development, infrastructure and services and protection of the environment.

**Impact/costs and risks of proposed decision**

Seeks to establish local policy for contributions from development for the cost of KCC services



## Section 2 – Who is taking the final decision and when

### Who is taking the Decision

Cabinet Member for Transport & Environment

### Date:

Not before November 2013

### Reason if Key Decision

N/a

### Reason if this decision has been delayed/withdrawn from a previous plan

Delays to Maidstone Borough Council's timetable for the preparation of this document.

## Section 3 – Who is to be consulted? If no please provide reasons?

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**KCC officers and Local KCC Members will be consulted on the Maidstone Borough consultation**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**NA**

Key consultee groups

**NA**

Start and finish dates of consultation.

**The consultation is expected to start during September 2012 and run for 8 weeks.**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**NA. This is not a KCC document**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**NA**

**Informing Only** (Who and when)

**NA**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

**No**

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

<p>Yes</p> <p><b>Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?</b> Maidstone Borough</p>
<p><b>Section 4 – Responsible Officer – Who to contact for more information.</b></p>
<p><b>Your name, Your Service, Your phone number and email address:</b> Katherine Dove - Senior Planning Officer Tel: 01622 223537 - Email: katherine.dove@kent.gov.uk</p> <p><b>Support documents</b> Maidstone Borough Core Strategy Regulation 27 Consultation document</p>

## CABINET MEMBER DECISIONS FOR 2013 - DATES TO BE CONFIRMED

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Environment, Highways and Waste</p> <p><b>Reference No:</b> 12/01923, 12/01925, 12/01926, 12/01928, 12/01929, 12/01933, 12/01969</p> <p><b>Key</b> Yes</p>
<p><b>Title:</b> <b>Local Transport Strategies - Various</b></p> <p><b>The Decision needed:</b> To agree various local transport strategies.</p> <p>BS4K and Corporate Objectives:</p> <p>The strategies will 'Help the 'Kent Economy Grow' and 'Tackle Disadvantage' by managing congestion in town centres, improving the reliability of journey times for commuters and visitors and managing freight journeys more successfully. This will in turn enhance key sustainable transport links to employment, education and health care.</p> <p>Impacts / Costs and risks of proposed decisions:</p> <p>The transport strategies to be agreed all form part a key part of evidence base for the relevant Local Plan. These plans will be subject to and examination in public by and independent planning inspector during 2013. The appropriateness and deliverability of each strategy will be an important</p>

consideration in the inspector's decision on the soundness of the Plan as a whole.

The delivery of each transport strategy will be heavily dependent on securing funding contributions from development through the section 106 and Community Infrastructure Levy (CIL) processes, as KCC's Local Transport Plan funding allocation from Central Government is likely to be under sustained pressure from the foreseeable future. KCC will not be the charging authority therefore it will be reliant on each local council as the planning authority to allocate sufficient CIL revenue to the priority transport infrastructure projects identified in the strategy. The availability of CIL revenue will in turn be dictated by the phasing and extent of new development which will be influenced by a range of external factors.

Adoption of the Tonbridge Town Centre Revised Transport Strategy by Kent County Council (KCC).

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

### **Date:**

Between December 2012 and December 2013

### **Reason if Key Decision**

The decisions are likely to be significant in terms of their effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

### **Reason if this decision has been delayed/withdrawn from a previous plan**

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

## **Section 4 – Responsible Officer – Who to contact for more information.**

### **Your name, Your Service, Your phone number and email address:**

Canterbury & Swale - Ruth Goudie, Development Planning, Transportation Service. Tel: 01233 614187. E-mail [ruth.goudie@kent.gov.uk](mailto:ruth.goudie@kent.gov.uk)

Gravesham - Peter Rosevear, Development Planning, Transportation Service. Tel: 01233 648315. E-mail: [peter.rosevear@kent.gov.uk](mailto:peter.rosevear@kent.gov.uk)

Maidstone - Paul Lulham, Development Planning, Transportation service. Tel: 01233 614062. E-mail: [paul.lulham@kent.gov.uk](mailto:paul.lulham@kent.gov.uk)

Thanet - Sally Benge, Development Planning, Transportation Service. Tel: 01233 614182. E-mail: [sally.benge@kent.gov.uk](mailto:sally.benge@kent.gov.uk)

Tunbridge Wells - Chad Nwanosike, Development Planning, Transportation

Service. Tel: 01233 614101. E-mail: chad.nwanosike@kent.gov.uk  
Tonbridge Town Centre, Chad Nwanosike, Development Planning. Tel: 01233  
614101. E-mail chad.nwanosike@kent.gov.uk

**Support documents**

**WITHDRAWN**